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**Argyll and Bute Community Planning  
Partnership**

**Mid Argyll, Kintyre and the Islands Area  
Community Planning Group**

**8<sup>th</sup> August 2018**



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**Agenda Item**

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**Appointment of Vice-Chair**

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**Summary**

The following report provides information relating to the appointment of a Vice-Chair for the MAKI Area Community Planning Group. It outlines the expected time commitment and also gives information on the role. The Area Community Planning Group is asked to consider making an appointment to the position of Vice-Chair.

**1. Purpose**

1.1 This report asks the Area Community Planning Group to consider the appointment of a Vice-Chair.

**2. Recommendations**

2.1 The Area Community Planning Group is asked to consider the appointment of a Vice-Chair.

**3. Background**

3.1 At the meeting of the MAKI ACPG held on 4<sup>th</sup> October 2017, members considered the appointment of a Chair and Vice-Chair for the Group. Andy Buntin was confirmed as Chair of the Group for a second two year term, but there failed to be agreement in terms of a Vice-Chair for the Group. It was agreed that the item be continued to the February 2018 meeting, however at this meeting there were no nominations put forward. Members agreed to continue the item until the May 2018 meeting, and it was agreed that the Chair would prepare a statement to highlight the benefits of taking on the role. This statement is attached as an Appendix to this report.

3.2 At the meeting of the Group held on Islay on 2<sup>nd</sup> May 2018, the appointment was considered again. Unfortunately, no appointment was made and it was agreed to continue the item to the next meeting. It was highlighted that the Community Council Elections were taking place and it was agreed that the position would be highlighted at all of the inaugural Community Council meetings in the MAKI area.

#### **4. Detail**

4.1 According to the Terms of Reference the Vice-Chair, if elected, would serve for a term of 2 years with an option to be re-elected at the end of this time. However, no one person can serve for more than 2 consecutive terms.

4.2 The current Chair, Andy Buntin, is now serving his second term as Chair and as such will be stepping down from this position in October 2019. To facilitate some continuity for the Group it is suggested that it would be beneficial if the person nominated to take on the Vice-Chair position had aspirations or would be willing to take on the role with a view to eventually becoming Chair of the Group.

4.3 In order to be considered as a candidate for the position of Vice-Chair the person must be a member of the MAKI ACPG.

4.4 Some further information on the commitment required:-

- Attend meetings of the MAKI ACPG and deputise for the Chair in his absence
- Deputise for the Chair at meetings of the Community Planning Partnership Management Committee or the Full Partnership
- Time commitment of at least 4 CPG meetings per year in February, May, August and November and 4 pre-agenda meetings per year in January, April, July and October
- To participate in any Short-Term Working Groups as required
- To engage with officers of the Council in terms of setting the Agenda for the CPG in consultation with the Chair

#### **5. Conclusions**

5.1 The CPG is asked to consider the appointment of a Vice-Chair.

#### **6. SOA Outcomes**

6.1 This report does not link to any specific Outcome as it relates to the administrative arrangements.

#### **Name of Lead Officer**

Shirley MacLeod, Area Governance Manager

#### **For further information please contact:**

Shona Barton, Area Committee Manager (01436) 657605

Appendix - Statement from Chair of Area Community Planning Group



## Mid Argyll, Kintyre and the Islands

### Area Community Planning Group

*Argyll and Bute have four Area Community Planning Groups due to the distance between and the diversity of the communities living here, working with partners to deliver community planning at a local level.*

**Why is it important?** *The answer is in the name, **Community** Planning Group. Community councils, community groups and Third Sector Organisations are members of this body and are welcome at all the meetings with an opportunity to have their say and raise issues of concern from their communities.*

**As chair, what do I get out of this, why do I think this is a positive experience and why I believe it is important to have a Chair and Vice-Chair from the communities we represent.**

*Firstly. I get the chance to put something back into the community, have an input into the agenda to help ensure those who wish, have a chance to put forward their case.*

*You can learn, I certainly have, how complex the issues faced by the council are and therefore can give a more informed view to the community council in your area. Hear first-hand from our partners who have an influence in, or have a bearing on the service provision to our communities. Example of this are, council officials, police and fire service, water and health boards, Calmac and many others. Again this is a great way to learn, understand more about their issues and how best we can work together to benefit our communities. A chance to resolve matters at a local level.*

*I feel the Chair and Vice-Chair should be from the community groups for various reasons. We have no party line to follow, can be a bit more relaxed and not trying to score points. It shows that communities care, care about their area, care about what happens, what direction the council are taking us and care enough to turn up and have our say.*

*This is a Community Planning Group and as such, communities should have an influence on it.*

**Andy Buntin, Chair of MAKI Area Community Planning Group**

**April 2018**